

**SITE INFORMATION**

Primary Service Location Address	<b>Bethesda Children's Home</b> 15667 State Hwy 86 Meadville, PA 16335
Hours of Operations	Mon – Fri 9:00A to 4:00P  <b>All visitors must check into the Main office – 1<sup>st</sup> building on your right</b>  Please do not overwhelm the service by sending large groups of applicants to the locations. <b>If you have a large group of applicants to fingerprint, please contact the fingerprint site and plan for their arrival to occur over days and weeks, not hours.</b> The fingerprint site may have a preferred method for handling large groups of applicants.
Telephone Number (Applicant Use)	Please see <a href="http://www.pa.cogentid.com">www.pa.cogentid.com</a> for information pertaining to fingerprint processing. Neither Cogent Systems nor this fingerprint site have the means to provide applicants the status of their background check. If the applicant does not receive the Criminal History Record within eight weeks, they should click
Web Site (Service Site Specific)	<a href="http://www.bethesda-home.org">www.bethesda-home.org</a>
Directions to your facility	<u><a href="#">Map It</a></u>  Directions can be found on our website, or basic directions from I-79 are exit towards Meadville following signs to Allegheny College. Stay on the Main Street going past the college. Bethesda Children's Home is on the left-hand side directly across from the Elk's Club.  <b>All visitors must check into the Main office – 1<sup>st</sup> building on your right</b>
Special Instructions for Applicants	You <b>MUST</b> be register for background check services before arriving at Bethesda Children's Home. To register, go to <a href="http://www.pa.cogentid.com/dpw">http://www.pa.cogentid.com/dpw</a> or call 888-439-2486.  Arrange to pay prior to fingerprinting at <a href="http://www.pa-prints.com">www.pa-prints.com</a> or bring a money order with you payable to COGENT SYSTEMS in the amount of \$40.00. No cash will be accepted on site.
Additional Information	<b>YOU MUST BE REGISTERED AND HAVE MADE ARRANGEMENTS FOR PAYMENT.</b> If you are not paying at the site, please bring payment verification with you.